

PHILADELPHIA MUSEUM OF ART

Museum Studies Internship Program June 11–August 10, 2012

Please type information for all sections completely.

Name _____ **Date of Application** _____

Permanent Address _____

Telephone _____

Mailing Address at School _____

Telephone _____

E-mail _____

(Check your spam or junk folder for e-mails from the Museum.)

Send correspondence to: ____ Permanent Address (Dates: _____) ____ School Address (Dates: _____)

College _____ **Date of Graduation** _____

Degree _____ **Major** _____

Courses relevant to this internship _____

Include an official academic transcript from your college or university.

Graduate School _____ **Date of Graduation** _____

Degree _____ **Field of Study** _____

Courses relevant to this internship _____

Include an official academic transcript from your college or university.

Rank up to four areas of interest. For descriptions of each category, visit www.philamuseum.org/education/273-358-50.html. Review the descriptions thoroughly before making your selection(s).

- | | | |
|---|---|--|
| <input type="checkbox"/> Archives | <input type="checkbox"/> Development | <input type="checkbox"/> Graphic Design |
| <input type="checkbox"/> Collections Information | <input type="checkbox"/> Editorial | <input type="checkbox"/> Library |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Education: Community Outreach | <input type="checkbox"/> Membership |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Education: Family Programs | <input type="checkbox"/> Registrar |
| <input type="checkbox"/> Curatorial (Note your area[s] of interest/specialization.) | <input type="checkbox"/> Education: Public Programs | <input type="checkbox"/> Rights and Reproductions |
| _____ | <input type="checkbox"/> Education: Summer Camp Group Program | <input type="checkbox"/> Wholesale and Retail Operations |
| _____ | | |

I am interested in a wide variety of museum functions and would accept any placement that matches my skills.

Yes No

Recommendations

Indicate two current or former professors, academic advisors, or employers who have written a letter of recommendation on your behalf.

- 1. _____
- 2. _____

Relevant Work/Volunteer Experience

Company/Organization	Position	Dates

Foreign-Language Skills

Language _____ Ability: ___ Reading ___ Writing ___ Speaking

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Do you expect the internship to fulfill an academic requirement?

___ Yes ___ No

If yes, please explain.

Essay 500 words (Include as an attachment.)

Describe your specific interest in the department(s) you selected on page 1, as well as how your skills, abilities, and academic and work experience relate to the activities of the department(s). Also comment on how participation in the internship will help you toward your long-term goals.

Finalists will be contacted by March 16, 2012, for an interview.

Application packet checklist:

- ___ Application
- ___ Academic transcript(s)
- ___ Two letters of recommendation
- ___ Résumé or CV
- ___ Essay

Send completed application packet to:
 Education, Museum Studies Internship Program
 Philadelphia Museum of Art
 2600 Benjamin Franklin Parkway
 Philadelphia, PA 19130-2399

For more information:
 Call 215-684-7592
 Fax 215-236-4063
 E-mail internships@philamuseum.org
 Visit www.philamuseum.org/education/273-358-50.html

Your completed application must be postmarked by January 30, 2012.

For office use only
Application received _____
Interview _____